



Southern Lehigh School District

Board of School Directors Meeting

April 26, 2010

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:36 p.m. on the above date (April 26, 2010) at Lehigh Career & Technical Institute, Schnecksville, PA.

PRESENT: Gunkle, Dimmig, Eddinger, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: Hayes

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Engler, Jordan, Bergey, Covelle, Donahue, McGinty, Limpar, Harakal, Knoll, Andrulevich, Giarratana and approximately 1 other member of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Eddinger to approve the minutes of the April 12, 2010 meeting as copied and distributed to all Board members.

Minutes of
4/12/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Quigley to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated April 26, 2010 showing paid bills in the amount of \$52,145.23 and bills to be paid in the amount of \$592,910.57 for a total amount of \$645,055.80 for the General Fund, bills to be paid in the amount of \$3,879.96 for the Construction Fund;

Approval of
Bills

Approve the addendum to the bills list dated April 26, 2010 showing bills to be paid in the amount of \$100,097.88 for the General Fund, bills to be paid in the amount of \$3,410.17 for the Construction Fund;

Approve the following substitute teachers for the 2009-2010 school year -

Diane Edelman, Elementary
Rudolf Klein, Health and Physical Education
Kristin Shovlin, Elementary;

Approve
substitute
teachers for
the 2009-
2010 school
year-
Edelman,
Klein,
Shovlin

Accept the resignation of the following staff -

Teresa Bohlsen, Language Arts and Spanish Immersion Teacher, Southern Lehigh Intermediate School, effective August 23, 2010;

Accept
resignation-
Bohlsen

Approve the following substitutes for the 2009-2010 school year -

Diane Edelman, Substitute Instructional Assistant, at an hourly rate of \$15.31
Raymond Jameson, Substitute Instructional Assistant, at an hourly rate of \$15.31
Rudolph Klein, Substitute Instructional Assistant, at an hourly rate of \$15.31
Rudolph Klein, Substitute Health Paraprofessional, at an hourly rate of \$13.12
Kristin Shovlin, Substitute Instructional Assistant, at an hourly rate of \$15.31
Kristin Shovlin, Substitute Secretary, at an hourly rate of \$13.12

Approve
substitutes
for the 2009-
2010 school
year-
Edelman,
Jameson,
Klein,
Shovlin

Cont.
Approve
substitutes
for the 2009-
2010 school
year-Wilkins,
Zajdel

Jody Wilkins, Substitute Instructional Assistant, at an hourly rate of \$15.31

Jody Wilkins, Substitute Health Paraprofessional, at an hourly rate of \$13.12

Lisa Zajdel, Substitute Supplemental Registered Nurse, at an hourly rate of \$16.19;

Approve
unpaid leave
of absence-
Kiriposki

Approve unpaid leave of absence for Pamela Kiriposki for April 29 and 30, 2010, and May 3 through May 7, 2010. This is a change to dates approved at the Board meeting of January 25, 2010;

Approve
volunteer
boys'
lacrosse
coach for the
2009-2010
school year-
Pederson

Approve the following volunteer boys' lacrosse coach for the 2009-2010 school year -

Bruce Pederson.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School Report –

- Tomorrow is last day for PSSA
- Art Department recognized by Lehigh Valley Arts Council
- National Honor Society Induction 4/27/10 7pm
- AP Testing 5/3-5/14
- The 2010 Pennsylvania Music Educators Association (PMEA) State Convention - On Wed., April 21st, the four students who earned their spots in the state ensembles were re-auditioned as this is the first time the entire state comes together from their respective districts/regions. Both Matthew Moisey (Tenor II-State Chorus) and Allison Long (Bass Clarinet-State Concert Band) were ranked FIRST in the entire state. Cara Kinney (Clarinet-State Wind Ensemble) and Matthew Guro (Violin I- State Orchestra) were ranked 6th and 15th respectively. This is the first year Southern Lehigh placed students in each of the major ensembles at the state level and to have such individual success for these students is particularly rewarding.

Middle School Report –

- PSSA testing began April 7
- Students concluded collection of books for Rwandan relief library

Intermediate School Report –

- The Intermediate School assembly committee organized an event on Friday, April 16th that included a performance by acrobats from China, and signaled the end of PSSA reading and math testing. Fifth grade resumed testing on Monday the 19th and concluded on Wednesday the 21st for the PSSA writing. Fourth grade began testing this week for two sections of PSSA science.
- Third grade visitation is scheduled for June 10-11. Visitation will include a tour of the building, classroom experiences, question and answer time with students, and lunch.
- Read On raised over \$1,400.

Elementary Schools Report -

- 2010-11 Kindergarten parent workshop occurred at LB on Thursday evening, 4/8/10.
- There was a follow-up parent/child kindergarten visitation day at all buildings on 4/22/10.
- Third grade math and reading PSSA's occurred 4/7 thru 4/16/10.
- Third quarter elementary report cards were distributed on 4/16/10.
- All primary buildings celebrated earth day on 4/22/10 and LM will have follow-up environmental education activities on 5/7/10.

MOVED BY Miracle and **2ND BY** Stelts to approve the following student trip request -

Southern Lehigh Speech and Debate Team to attend the National Forensic League Grand National Grand Championship Tournament on June 12, 2010 through June 19, 2010 in Kansas City, MO.

Approve student trip for SL Speech & Debate Team- Kansas City, MO

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes

MOVED BY Miracle and **2ND BY** Stelts to approve the enclosed textbook recommendations for the 2010-2011 school year.

Approve textbook recommendations for the 2010-2011 school year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes

BUSINESS AND FINANCE

The Administration and the Budget and Finance Committee reported on the status of the preparation of the 2010-2011 General Fund Budget. The budget reduction process was developed with the goals of the least impact to the education system, and saving teaching positions. Mr. Snell presented a 5-year budget overview using 3 scenarios. The goal in all scenarios was to eliminate deficit spending by year 5, and to end year 5 with a reasonable fund balance. This would be accomplished in the scenarios by utilizing minimum to maximum tax increases in conjunction with corresponding cost reductions to reach the goals by year 5. Additional budget review and discussion will occur at the next Board meeting on May 10, 2010, when the proposed final budget is scheduled for adoption.

SUPPORT SERVICES

Mrs. Giarratana, Food Service Director, gave a presentation on the proposed agreement between the District and Mid-Atlantic Dairy Association (MDA). MDA will provide a grant in the amount of \$9,300 to the District for the District's activities in a continuing effort promoting 8-ounce plastic bottled milk on the main meal line. The District will implement the enhanced milk programs for all K-3 grade schools, and use the grant money to purchase a Point of Sale (POS) system for the K-3 schools. Currently, the elementary schools are the only schools in the District not using POS systems. The \$9,300 grant money will be applied toward the \$15,405 cost of the POS systems. Advantages and cost savings of utilizing a POS system were explained by Mrs. Giarratana, which included the ability of parents to make on-line payments for their child's cafeteria account.

MOVED BY Miracle and **2ND BY** Quigley to approve the "New Look of School Milk" grant in the amount of \$9,300 from the Mid-Atlantic Dairy Association, 325 Chestnut Street, Suite 600, Philadelphia, PA 19106.

Approve the "New Look of School Milk" grant from Mid-Atlantic Dairy Association

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes

PERSONNEL

REPORTS

Facilities Committee

Mr. Miracle reported on the April 21, 2010 Committee meeting -

- Upper drive @ Middle School: This project will be completed in the summer – an engineer will be hired to provide specifications for work to be done.
- Camp Meeting Road runoff – The district will be entering in a contract with URS to investigate and present recommendations to resolve problems. Breslin, Penn Builders, and Semmel met to evaluate water issues, it appears that they want to work together and take some responsibility for the problems that are occurring. Solutions that were discussed:
 - grade a swail
 - swail into a storm sewer
 - direct water to a storm sewer on our property and then to another storm sewer.

Godshall Landscaping will be installing a silt sock to control some of the water run-off onto the properties on Camp Meeting Road.

- Data Closets – IS: A change order can no longer be filled out for Albarell since their contract with the district has already been closed. The district will be discussing with JBM and possibly arranging for them to be the prime contractor for this job instead of Albarell.
- EPA lead update: E. Billig & R. Andrulovich are certified renovators in the district. SLSD is a certified firm. Prior to 1978 circa building – surfaces / paint will need to be tested for lead contamination. There are many requirements that have to be followed to stay in compliance (ie: parental notification, working cleanly, encapsulation of work area, hepa vacuums). Testing by an outside firm will cost approx. \$2000.00 / building.

INTERMEDIATE SCHOOL

- Thirty new pavers are being delivered next week to be installed in pavement.
- Grounds update: Green Start has done a horrible job even after putting weed killer and seed on the lawn areas. We are still not happy with the results but need to be careful because if we apply any treatments or seeding, the contract will be void. Barry Islet will replace the silver maples.
- Tree-line Clean-up: When the EIT green house was demolished, the material, including glass, was thrown in the tree row; this will be cleaned up along with dead and leaning trees. The scrub bushes will remain.

MIDDLE SCHOOL

- The #2 chiller crashed 9 months ago. We are in the process of repairing which will cost approx. \$13,000. It should be up and running in 1 – 2 weeks.
- Greenhouse & courtyard – glass louver windows no longer work, fish pond was filled in. Discussion took place about the space fitting into the curriculum. B. Miracle suggested that a teacher might have an interest in developing a “garden club” to use the greenhouse.

CENTRAL OFFICE

- Water line break: under the driveway - \$3800.00 was the cost by Odenheimer to replace the water lines.
- Drains in basement are not working.

LIBERTY BELL ELEMENTARY

- Decaying retaining wall: The wall was constructed by Lysinger & Barton in 1988. It is structurally sound however due to poor drainage the fascia is being compromised. Flaking of the surface is occurring.
- Gym floor: The Dex-O-TEX surface (concrete with paint, which is fading). R. Andrulovich is investigating costs involved in painting and repair of existing surface vs. replacing the entire floor with hardwood. Initial costs are coming in at \$4.00 - \$6.00 / sq.ft.

SCHOOL DISTRICT

- Chevron / performance review: We will be conducting an audit by a licensed PE (energy conservation consultant) to see if we are meeting the savings that Chevron guaranteed. If we are not, Chevron will be reimbursing us some of those costs as specified in their initial contract.
- Miscellaneous repairs and seeding: With the removal of the modules, there is some grounds maintenance that will have to be completed, demolition of sidewalks, walkways, and general topsoil and seeding. This will be completed in the spring.

TRANSPORTATION

- T. Bergey and R. Andrulovich met with First Student on March 23rd to discuss general concerns moving forward with a new contract. Concerns discussed included fuel tank size, terminal size, and individual buses “parking out”. They will offer suggested revisions to their present contract before we discuss the possibility of extending it for another one to two year period.

OLD BUSINESS

MOVED BY Quigley and **2ND BY** Miracle to approve first reading of the following policy –
#555 Classified Employees: *Essential Employees*

Approve first reading of Policy #555

VOICE VOTE: “YES” – All but Quigley
“NO” – Quigley – Motion Carried
ABSENT: Hayes

NEW BUSINESS

MOVED BY Miracle and **2ND BY** Mohr to approve the proposed Board Meeting dates for September, 2010 through August, 2011 with changing the meeting date at Lehigh Career & Technical Institute from April 26, 2011 to April 11, 2011.

Approve the proposed Board Meeting dates for September, 2010 through August, 2011 with changing the meeting date at LCTI

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes

VISITORS

The Board took a brief recess at 9:24 p.m.

The Board met in executive session at 9:27 p.m.

The meeting reconvened at 9:48 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Mohr to adjourn the meeting.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Hayes

The meeting was adjourned at 9:48 p.m.

ATTEST: _____ Board Secretary

